



CHILD CARE WAITING LIST

Please complete the details overleaf to place your child's name on the waiting list for enrolment in the Childcare program when a vacancy is available.

Please speak to the director / principal if you have any questions or any additional information to share.

INFORMATION PRIVACY STATEMENT

The Department for Education and Child Development (DECD) is committed to respecting the confidentiality of information provided by children/students and parents, for example, information requested on child/student enrolment forms. The information requested in this form is to enable the site and DECD Regional Office to manage projected enrolments.

The information provided on the waiting list form is stored securely in local school/preschool and DECD databases. The disclosure of personal information held by Government is regulated by the information privacy principles (see reference above). Unless required to do so by a law of the State or Australian Government, as permitted by the information privacy principles or in accordance with the information sharing guidelines (see below), DECD will not otherwise disclose the information to others without your consent.

INFORMATION SHARING STATEMENT

There will be occasions where sharing information with others outside this site will be important to your child's child care placement. In these circumstances, DECD follows the SA Government's *Information Sharing: Guidelines for promoting the safety and wellbeing of children, young people and families (ISG)*. www.qcyp.sa.gov.au

Under the ISG your consent for the sharing of personal information about your child will be sought and respected in all situations unless:

- it is unsafe / impossible to gain consent or consent has been refused and
- without information being shared, a child or children will be at increased risk of serious harm.



Mark Oliphant College B-12
Children's Centre
for Early Childhood
Development and Parenting

99 Douglas Drive, Munno Para SA 5115

Phone : (08) 8209 1600 Fax : (08) 8209 1650

Email : info@moc.sa.edu.au Web : www.moc.sa.edu.au

Priority for allocating places in child care services

<http://www.deewr.gov.au/EarlyChildhood/programs/ChildCareforServices/Operation/Pages/Priorityforallocatingplacesinchildcareservices.aspx>

First Priority: a child at risk of serious abuse or neglect;

Second Priority: a child of a single parent who satisfies, or of parents who both satisfy, the work/training/study test under Section 14 of the 'A New Tax System (Family Assistance) Act 1999' ;

Third Priority: any other child.

Within these main categories priority should also be given to the following children:

- children in Aboriginal and Torres Strait Islander families;
- children in families which include a disabled person;
- children in families which include an individual whose adjusted taxable income does not exceed the lower income threshold of \$41,902 for 2013-2014, or who or whose partner are on income support;
- children in families from a non-English speaking background;
- children in socially isolated families; and
- children of single parents

Site details

Site name: **Mark Oliphant College – Occasional Care**

Does your child currently attend Child Care? **YES** **NO**

Child details

First name:

Surname/ Family name:

Date of birth:

* Proof of age must be provided prior to enrolment

Gender: Male Female

Address:

Suburb/Town:

Postcode:

Is your child of Aboriginal or Torres Strait Islander origin?
 No Yes, Aboriginal Yes, Torres Strait Islander

Is this child under the Guardianship of the Minister for Families and Communities or in alternative care?
 No Yes

If Yes, further details must be obtained from the confidential Families SA-DECD Information Sharing Form at the time of enrolment, supplied to the preschool site leader by the child's Families SA caseworker.

Does your child have any additional needs or a diagnosed disability?
 No Yes
 If yes, please provide details:

Does your child have a medical condition that may require support?
 No Yes
 If yes, please provide details:

Parent / Guardian details

Given name:

Family name:

Relationship to child:

Signature:

Home phone:

Mobile:

Work phone:

Date:

Details of person completing waiting list form (if other than parent/ guardian)

Name:

Signature:

Role:

Date:

Site use only

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Care requested

From

for weeks

or until

or ongoing

Weekly Fortnightly

AM Mon Tues Wed Thurs Fri

PM Mon Tues Wed Thurs Fri

Preschool (Anticipated start dates)

Early entry (if eligible and capacity permits)

start: term year

Date:

Pre entry start: term year

Date:

Preschool start : term year

Date:

School start: term year

Date:

Date enrolment details entered in EYS:

EDID:

Date contacted:

If place available, enrolment interview scheduled on Time

Enrolment form completed on:

Group/Room:

| Term dates | | | |
|------------|-------------|-------------|-------------|
| | 2014 | 2015 | 2016 |
| T 1 | 28/1-11/4 | 27/1-10/4 | 1/2-15/4 |
| T 2 | 28/4-4/7 | 27/4-3/7 | 2/5-8/7 |
| T 3 | 21/7-26/9 | 20/7-25/9 | 25/7-30/9 |
| T 4 | 13/10-12/12 | 12/10-11/12 | 17/10-16/12 |